

Code : APV/M/019
Position Applied :Domestic Helper

First Name	SELVARAJ
Middle Name	SAUMYA
Last Name	
Address	NO.46/01, KATEPOLAWATTA, INGIRIYA
Dialect	TAMIL


PERSONAL INFORMATION

Age	27	Date of Birth	20/09/1997
Place of Birth	HAPUTALE	Citizenship	SRI LANKAN
Civil Status	MARRIED	Religion	HINDU
Weight	44 KG	Height	05'02''
Passport No.	PROCESSING	Passport Expiry	-

EDUCATIONAL ATTAINMENT

Elementary						Year		
High School	5 HAPUTALA TAMIL MADYA KALLURI					Year	2014	
College						Year		
Course						Graduate		
Vocational						Year		
Course						Graduate		
English Level	Poor	X	Average		Good			
English Spoken	NO			English Written		NO		
Other Language (specify)		TAMIL & SINHALA ONLY						

WORKING EXPERIENCED

Employer/ Company Name	Country	Position Held	Duration	Reason of Leaving
BODYLINE (PVT) LTD - HORANA	SRI LANKA	MACHINE OPERATOR	06 YRS	TO WORK IN ANOTHER EMPLOYER
SRI LANKAN EMPLOYER - RATHNAPURA	SRI LANKA	HOUSE MAID	02 YEARS	STILL WORKING



AGENSI PEKERJAAN VSHINESDN. BHD.(JTKSM 1228)

COMPANY NO.:202201013655 (1459352-W)

NO.77-B (2ND FLOOR), LORONG SANGGUL 1F, BANDAR PUTERI,
41200 KLANG, SELANGOR DARUL EHSAN.

Email:general@apvshine.com H/P: 012-520 9500 Tel: 03-5892 3397

WORK EXPERIENCE IN ABROAD

Have you worked **ABROAD** before? **(NO)**, If “YES”, give details below:

Employer Name	Duration(Year) Finish Contract(Yes/No)	Country	Position	Salary	Reason of Leaving
NO	NO	NO	NO	NO	NO

MEDICAL HISTORY

Type	Remarks
Allergies / Dietary Restriction (if any)	NONE
Physical Disabilities (if any)	NONE
Surgical (if any) & When	NONE
Others (specify)	NONE
Medical Status	UNDER PROCESS

FAMILY INFORMATION

Relationship	Name	Age	Occupation
Husband	STANLY RAMESH	28	DRIVER
Father	P.SELVARAJ	52	FARMING
Mother	T.PUWADI	48	FARMING
No. Children	01	Age	02 YEARS
No. Siblings	03	Age	32, 30, 21

SKILLS

Cooking		Baby Care / Elderly		Other Skills	
Sri Lanka	OK	Infant	YES	Sewing	YES
Chinese	-	Children	YES	Gardening	YES
Indian	-	Special Child	NO	Pets	YES
Malay	-	Elderly Assistant	YES	Tutor	NO
Western	-	Elderly Dependent	NO	Car Washing	YES
Others	TAMIL FOOD				

WORKING PREFERENCES

State in the columns below which of the following duties you do best, 2nd best, 3rd best etc.
(See the below and choose)

Cooking, Ironing, Hand Wash Clothes, Cleaning, Care of babies, Care of young children, Tutoring Children, Care of Elderly, Care of Disabled , Gardening and etc

1st best: CLEANING	6th best: COOKING
2nd best: IRONING	7th best:
3rd best: HELPING TO COOKING	8th best:
4th best: CARE OF ELDER KIDS	9th best:
5th best: CARE OF YOUNG CHILDREN	10th best:

Do you have any friend or relative working in Malaysia? (NO) If “YES”, give details below:

Name:	Place of work in Malaysia	Telephone Number	Relationship
NO	NO	NO	NO

WORKING ABILITY

Please answer YES OR NO

Job		
Babies (0 to 12 months)		YES
Toddler (1 to 5 years old)		YES
Child care (6 to 12 years old)		YES
Care of special child	NO	
Changing diapers		YES
Special child's diet	NO	
Feed baby/ play with children		YES
Take care of babies during night time	NO	
Look after elderly / semi invalid / special need (female)	NO	
Look after elderly / semi invalid special need (male)	NO	
Use of vacuum cleaner		YES
Use of washing machine		YES
Cooking		YES
Laundry & hand wash		YES
Ironing clothes		YES
Care of pets		YES
Gardening		YES
Sewing and mending clothes		YES
Car wash		YES

INTERVIEWER QUESTIONS

Please answer YES OR NO

Are you willing to taking care of pet? Fish Birds/Others	YES
Are you willing to work with non Christian family? (Eg: Muslim, Hindu)	YES
Are you willing not to use hand phone / mobile during working hour?	YES
Are you willing to work without taking your off day of going out?	YES
Are you afraid of rats, spiders, and cockroaches? Other? Indicate:	NO
Are you willing to eat food that employer provide and won't demand for India food?	YES
Are you aware you cannot bring/ invite friends or relatives to the house of your employer?	YES
Are you physically and mentally ready to work as a housemate in Malaysia?	YES
Are you prepared to follow the code of discipline drawn by your employer?	YES
Have you ever suffered from any serious illness? Hospitalized? Indicate:	NO
Do you have any physical defect? Skin allergies? Indicate:	NO
Do you feel confident and be able to handle when left alone with children and babies?	YES
Are you aware that you must complete 2 years contract with your employer?	YES
Do you understand stealing is criminal and you promise not to steal employer's money etc?	YES
Do you understand that you cannot ask or force your employer to loan you money?	YES
Do you understand that you must not wear lipstick/make-up while you are working?	YES
Do you understand that you cannot drink alcohol/smoke throughout your contract?	YES
Do you understand that beating or hurting employer's children is totally not allowed?	YES
Do you have the patience to take care and handle hyper active child?	NO
Do you have patients to take care and handle dementia/fussy old age employer?	NO
Does your parent/husband allow you to work as a housemaid in Malaysia?	YES
Can you look after children and do all the housework like cooking, laundering, cleaning all together and can manage your schedule on time?	YES



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DECLARATION

I hereby declare that the information I have given above is to the best of my knowledge and belief true. Should any of the above information be subsequently found to be incorrect, I may be dismissed from my employer and repatriated at my own expense. I further declare that if I am employed I will not seek a change of employer under any circumstances and I will faithfully serve my employer for the entire duration of my employment contract.

