

Code : APV/M/016

Position Applied :Domestic Helper



First Name	RAJAGOPAL
Middle Name	SHANTHI KUMARI
Last Name	
Address	PAHANWATTA, DDODANGDA
Dialect	TAMIL

PERSONAL INFORMATION

Age	41	Date of Birth	1982/09/30
Place of Birth	KALUTARA	Citizenship	SRI LANKAN
Civil Status	MARRIED	Religion	HINDU
Weight	55 KG	Height	05'03''
Passport No.		Passport Expiry	

EDUCATIONAL ATTAINMENT

Elementary		Year	
High School	ST MARY NATIONAL COLLAGE - MATHUGAMA	Year	2002
College		Year	
Course		Graduate	
Vocational	SLBFE/IOM English Language program	Year	2004
Course		Graduate	
English Level	Poor <input type="checkbox"/> Average <input type="checkbox"/> Good <input checked="" type="checkbox"/>		
English Spoken	GOOD	English Written	GOOD
Other Language (specify)	TAMIL & SINHALA		

WORKING EXPERIENCED

Employer/ Company Name	Country	Position Held	Duration	Reason of Leaving
DALKEITH ESTATE	SRI LANKA	OFFICE ASSISTANCE	03 YEARS	TO JOIN ANOTHER COMPANY
DALEITH LANDSCAPE CHILD DEVELOPMENT	SRI LANKA	CHILD CARE ASSISTANCE	01 YRS 06 MONTH	STILL WORKING

WORK EXPERIENCE IN ABROAD

Have you worked ABROAD before? **(NO)**, If “YES”, give details below:

Employer Name	Duration(Year) Finish Contract(Yes/No)	Country	Position	Salary	Reason of Leaving
NO					

MEDICAL HISTORY

Type	Remarks
Allergies / Dietary Restriction (if any)	NONE
Physical Disabilities (if any)	NONE
Surgical (if any) & When	NONE
Others (specify)	NONE
Medical Status	UNDER PROCESS

FAMILY INFORMATION

Relationship	Name	Age	Occupation
Husband	K.GANESHAN	39	SALESMAN
Father			
Mother	P.PAPATHI	70	HOUSE WIFE
No. Children	01	Age	10
No. Siblings	01	Age	46

SKILLS

Cooking		Baby Care / Elderly		Other Skills	
Sri Lanka	OK	Infant	YES	Sewing	NO
Chinese	-	Children	YES	Gardening	YES
Indian	OK	Special Child	NO	Pets	YES
Malay	-	Elderly Assistant	YES	Tutor	YES
Western	-	Elderly Dependent	NO	Car Washing	YES
Others	TAMIL FOODS				

WORKING PREFERENCES

State in the columns below which of the following duties you do best, 2nd best, 3rd best etc.
(See the below and choose)

Cooking, Ironing, Hand Wash Clothes, Cleaning, Care of babies, Care of young children, Tutoring Children, Care of Elderly, Care of Disabled , Gardening and etc

1st best: CLEANING	6th best: TUTORING
2nd best: IRONING	7th best: COOKING
3rd best: GARDENING AND ETC.	8th best:
4th best: CARE OF BABIES	9th best:
5th best: CARE OF YOUNG CHILDREN	10th best:

Do you have any friend or relative working in Malaysia? **(NO)** If “YES”, give details below:

Name:	Place of work in Malaysia	Telephone Number	Relationship

WORKING ABILITY

Please answer YES OR NO

Job		
Babies (0 to 12 months)		YES
Toddler (1 to 5 years old)		YES
Child care (6 to 12 years old)		YES
Care of special child	NO	
Changing diapers		YES
Special child's diet	NO	
Feed baby/ play with children	NO	
Take care of babies during night time	NO	
Look after elderly (female)		YES
Look after elderly (male)		YES
Use of vacuum cleaner		YES
Use of washing machine		YES
Cooking		YES
Laundry & hand wash		YES
Ironing clothes		YES
Care of pets		YES
Gardening		YES
Sewing and mending clothes	NO	
Car wash		YES

INTERVIEWER QUESTIONS

Please answer YES OR NO

Are you willing to taking care of pet? Fish Birds/Others	YES
Are you willing to work with non Christian family? (Eg: Muslim, Hindu)	YES
Are you willing not to use hand phone / mobile during working hour?	YES
Are you willing to work without taking your off day of going out?	YES IF PAID
Are you afraid of rats, spiders, and cockroaches? Other? Indicate:	NO
Are you willing to eat food that employer provide and won't demand for India food?	YES
Are you aware you cannot bring/ invite friends or relatives to the house of your employer?	YES
Are you physically and mentally ready to work as a housemate in Malaysia?	YES
Are you prepared to follow the code of discipline drawn by your employer?	YES
Have you ever suffered from any serious illness? Hospitalized? Indicate:	NO
Do you have any physical defect? Skin allergies? Indicate:	NO
Do you feel confident and be able to handle when left alone with children and babies?	YES
Are you aware that you must complete 2 years contract with your employer?	YES
Do you understand stealing is criminal and you promise not to steal employer's money etc?	YES
Do you understand that you cannot ask or force your employer to loan you money?	YES
Do you understand that you must not wear lipstick/make-up while you are working?	YES
Do you understand that you cannot drink alcohol/smoke throughout your contract?	YES
Do you understand that beating or hurting employer's children is totally not allowed?	YES
Do you have the patience to take care and handle hyper active child?	NO
Do you have patients to take care and handle dementia/fussy old age employer?	NO
Does your parent/husband allow you to work as a housemaid in Malaysia?	YES
Can you look after children and do all the housework like cooking, laundering, cleaning all together and can manage your schedule on time?	YES



**AGENSI PEKERJAAN VSHINE
SDN. BHD. (JTKSM 1228)**

COMPANY NO.: 202201013655 (1459352-W)

NO.77-B (2ND FLOOR), LORONG SANGGUL 1F, BANDAR PUTERI,
41200 KLANG, SELANGOR DARUL EHSAN.

Email: general@apvshine.com H/P: 012-520 9500 Tel: 03-5892 3397

DECLARATION

I hereby declare that the information I have given above is to the best of my knowledge and belief true. Should any of the above information be subsequently found to be incorrect, I may be dismissed from my employer and repatriated at my own expense. I further declare that if I am employed I will not seek a change of employer under any circumstances and I will faithfully serve my employer for the entire duration of my employment contract.