

**Code : APV/M/015**
**Position Applied :Domestic Helper**


<b>First Name</b>	<b>HAPUGAHANGE GEDARA</b>
<b>Middle Name</b>	<b>NUWANTHI NIPUNIKA KARUNATHILAKA</b>
<b>Last Name</b>	
<b>Address</b>	<b>NO.17, ANGAMMANA, PANWILA</b>
<b>Dialect</b>	<b>SINHALA</b>

**PERSONAL INFORMATION**

<b>Age</b>	<b>28</b>	<b>Date of Birth</b>	<b>23/11/1995</b>
<b>Place of Birth</b>	<b>KANDY</b>	<b>Citizenship</b>	<b>SRI LANKAN</b>
<b>Civil Status</b>	<b>MARRIED</b>	<b>Religion</b>	<b>BUDDHIST</b>
<b>Weight</b>	<b>55 KG</b>	<b>Height</b>	<b>05'03''</b>
<b>Passport No.</b>	<b>N10865737</b>	<b>Passport Expiry</b>	<b>05/09/2033</b>

**EDUCATIONAL ATTAINMENT**

<b>Elementary</b>		<b>Year</b>	
<b>High School</b>	<b>RAJASINGHE CENTRAL COLLAGE -PANWILA</b>	<b>Year</b>	<b>2014</b>
<b>College</b>		<b>Year</b>	
<b>Course</b>		<b>Graduate</b>	
<b>Vocational</b>	<b>DOMESTIC HOUSE KEEPING ASSISTANT</b>	<b>Year</b>	<b>2023</b>
<b>Course</b>		<b>Graduate</b>	
<b>English Level</b>	<b>Poor</b>	<b>Average</b>	<b>Good</b>
<b>English Spoken</b>	<b>GOOD</b>	<b>English Written</b>	<b>GOOD</b>
<b>Other Language (specify)</b>	<b>SINHALA ONLY</b>		

**WORKING EXPERIENCED**

<b>Employer/ Company Name</b>	<b>Country</b>	<b>Position Held</b>	<b>Duration</b>	<b>Reason of Leaving</b>
<b>OKAYA LANKA</b>	<b>SRI LANKA</b>	<b>PRODUCTION LINE WORKER</b>	<b>01 YEAR &amp; 06 MONTHS</b>	<b>TO MIGRATION PURPOSE</b>
<b>HAYLEYS COMPANY</b>	<b>SRI LANKA</b>	<b>WAREHOUSE ASSISTANCE</b>	<b>02 YEARS</b>	<b>TO JOIN ANOTHER COMPANY</b>

## WORK EXPERIENCE IN ABROAD

Have you worked **ABROAD** before? **(NO)**, If “YES”, give details below:

Employer Name	Duration( Year) Finish Contract(Yes/No)	Country	Position	Salary	Reason of Leaving
NO					

## MEDICAL HISTORY

Type	Remarks
Allergies / Dietary Restriction (if any)	NONE
Physical Disabilities (if any)	NONE
Surgical (if any) & When	NONE
Others (specify)	NONE
<b>Medical Status</b>	<b>UNDER PROCESS</b>

## FAMILY INFORMATION

Relationship	Name	Age	Occupation
Husband	H.MAHESH RUWANTHA FERNANDO	31	INDUSTRIAL ENGINEER
Father	H.G.N.N.KARUNATHILAKA	60	FAMER
Mother	M.G.S.K.ABEYNAYAKE	50	HOUSE WIFE
No. Children	-	Age	
No. Siblings	01	Age	25

## SKILLS

Cooking		Baby Care / Elderly		Other Skills	
Sri Lanka	OK	Infant	YES	Sewing	NO
Chinese	-	Children	YES	Gardening	YES
Indian	OK (LITTLE)	Special Child	NO	Pets	YES
Malay	-	Elderly Assistant	NO	Tutor	YES
Western	-	Elderly Dependent	NO	Car Washing	YES
Others	TAMIL FOODS				



**AGENSI PEKERJAAN VSHINESDN. BHD.**.(JTKSM 1228)

COMPANY NO.:202201013655 (1459352-W)

NO.77-B (2ND FLOOR), LORONG SANGGUL 1F, BANDAR PUTERI,  
41200 KLANG, SELANGOR DARUL EHSAN.

Email:general@apvshine.com H/P: 012-520 9500 Tel: 03-5892 3397

## WORKING PREFERENCES

**State in the columns below which of the following duties you do best, 2nd best, 3rd best etc.**  
(See the below and choose)

**Cooking, Ironing, Hand Wash Clothes, Cleaning, Care of babies, Care of young children, Tutoring Children, Care of Elderly, Care of Disabled , Gardening and etc**

<b>1st best: CLEANING</b>	<b>6th best: TUTORING</b>
<b>2nd best: IRONING</b>	<b>7th best: COOKING</b>
<b>3rd best: GARDENING AND ETC.</b>	<b>8th best:</b>
<b>4th best: CARE OF BABIES</b>	<b>9th best:</b>
<b>5th best: CARE OF YOUNG CHILDREN</b>	<b>10th best:</b>

**Do you have any friend or relative working in Malaysia? (NO) If “YES”, give details below:**

<b>Name:</b>	<b>Place of work in Malaysia</b>	<b>Telephone Number</b>	<b>Relationship</b>



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## WORKING ABILITY

Please answer YES OR NO

Job		
Babies (0 to 12 months)		YES
Toddler (1 to 5 years old)		YES
Child care (6 to 12 years old)		YES
Care of special child	NO	
Changing diapers		YES
Special child's diet	NO	
Feed baby/ play with children	NO	
Take care of babies during night time	NO	
Look after elderly / semi invalid / special need (female)	NO	
Look after elderly / semi invalid special need (male)	NO	
Use of vacuum cleaner		YES
Use of washing machine		YES
Cooking		YES
Laundry & hand wash		YES
Ironing clothes		YES
Care of pets		YES
Gardening		YES
Sewing and mending clothes	NO	
Car wash		YES

## INTERVIEWER QUESTIONS

Please answer YES OR NO

Are you willing to taking care of pet? Fish Birds/Others	YES
Are you willing to work with non Christian family? (Eg: Muslim, Hindu)	YES
Are you willing not to use hand phone / mobile during working hour?	YES
Are you willing to work without taking your off day of going out?	YES IF PAID
Are you afraid of rats, spiders, and cockroaches? Other? Indicate:	NO
Are you wiling to eat food that employer provide and won't demand for India food?	YES
Are you aware you cannot bring/ invite friends or relatives to the house of your employer?	YES
Are you physically and mentally ready to work as a housemate in Malaysia?	YES
Are you prepared to follow the code of discipline drawn by your employer?	YES
Have you ever suffered from any serious illness? Hospitalized? Indicate:	NO
Do you have any physical defect? Skin allergies? Indicate:	NO
Do you feet confident and be able to handle when left alone with children and babies?	YES
Are you aware that you must complete 2 years contract with your employer?	YES
Do you understand stealing is criminal and you promise not to steal employer's money etc?	YES
Do you understand that you cannot ask or force your employer to loan you money?	YES
Do you understand that you must not wear lipstick/make-up while you are working?	YES
Do you understand that you cannot drink alcohol/smoke throughout your contract?	YES
Do you understand that beating or hurting employer's children is totally not allowed?	YES
Do you have the patience to take care and handle hyper active child?	NO
Do you have patients to take care and handle dementia/fussy old age employer?	NO
Does your parent/husband allow you to work as a housemaid in Malaysia?	YES
Can you look after children and do all the housework like cooking, laundering, cleaning all together and can manage your schedule on time?	YES



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### **DECLARATION**

**I hereby declare that the information I have given above is to the best of my knowledge and belief true. Should any of the above information be subsequently found to be incorrect, I may be dismissed from my employer and repatriated at my own expense. I further declare that if I am employed I will not seek a change of employer under any circumstances and I will faithfully serve my employer for the entire duration of my employment contract.**





