

Code : APV/VJ/002
Position Applied : HOUSEMAID


First Name	SELVARATHNAM
Middle Name	SOMIYAKANTHI
Last Name	-
Address	KOTMALE
Dialect	TAMIL

PERSONAL INFORMATION

Age	33 YEARS	Date of Birth	04/02/1990
Place of Birth	NUWARAELIYA	Citizenship	SRI LANKAN
Civil Status	MARRIED	Religion	HINDU
Weight		Height	5'2
Passport No.	N10975436	Passport Expiry	06/11/2033

EDUCATIONAL ATTAINMENT

Elementary	<input checked="" type="checkbox"/> NUWARA ELIYA SCHOOL				Year	GRADE 1	
High School					Year		
College					Year		
Course					Graduate		
Vocational					Year		
Course					Graduate		
English Level	Poor	<input checked="" type="checkbox"/>	Average	<input type="checkbox"/>	Good		
English Spoken	NO			English Written		NO	
Other Language (specify)			TAMIL				

WORKING EXPERIENCED

Employer/ Company Name	Country	Position Held	Duration	Reason of Leaving

WORK EXPERIENCE IN ABROAD

 Have you worked **ABROAD** before? (YES/NO), If “YES”, give details below:

Employer Name	Duration(Year) Finish Contract(Yes/No)	Country	Position	Salary	Reason of Leaving

MEDICAL HISTORY

Type	Remarks
Allergies / Dietary Restriction (if any)	NO ANY ALLERGIES
Physical Disabilities (if any)	NO ANY DISABILITIES
Surgical (if any) & When	NO SURGERIES
Others (specify)	NIL
Medical Status	NIL

FAMILY INFORMATION

Relationship	Name	Age	Occupation
Husband	S. KRISHNAKUMAR	34	COOK
Father	R. SELVARATHNAM	60	NIL
Mother	POOMANAI	50	NIL
No. Children	2 CHILDREN	Age	
No. Siblings	NO	Age	

SKILLS

Cooking		Baby Care / Elderly		Other Skills	
Sri Lanka	YES	Infant		Sewing	
Chinese		Children	YES	Gardening	
Indian		Special Child		Pets	
Malay		Elderly Assistant		Tutor	
Western		Elderly Dependent		Car Washing	
Others					



AGensi PEKERJAAN VSHINE SDN. BHD..(JTKSM 1228)

COMPANY NO.:202201013655 (1459352-W)

NO.77-B (2ND FLOOR), LORONG SANGGUL 1F, BANDAR PUTERI,
41200 KLANG, SELANGOR DARUL EHSAN.

Email:general@apvshine.com H/P: 012-520 9500 Tel: 03-5892 3397

WORKING PREFERENCES

State in the columns below which of the following duties you do best, 2nd best, 3rd best etc.
(See the below and choose)

Cooking, Ironing, Hand Wash Clothes, Cleaning, Care of babies, Care of young children, Tutoring Children, Care of Elderly, Care of Disabled , Gardening and etc

1st best: CLEANING	6th best: CARE OF YOUNG CHILDREN
2nd best: WASHING	7th best:
3rd best: COOKING	8th best:
4th best: IRONING	9th best:
5th best: CARE OF BABIES	10th best:

Do you have any friend or relative working in Malaysia? (YES/NO) If “YES”, give details below:

Name:	Place of work in Malaysia	Telephone Number	Relationship



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WORKING ABILITY

Please answer YES OR NO

Job		
Babies (0 to 12 months)		NO
Toddler (1 to 5 years old)	YES	
Child care (6 to 12 years old)	YES	
Care of special child	YES	
Changing diapers		NO
Special child's diet		NO
Feed baby/ play with children	YES	
Take care of babies during night time		NO
Look after elderly / semi invalid / special need (female)		NO
Look after elderly / semi invalid special need (male)		NO
Use of vacuum cleaner	YES	
Use of washing machine	YES	
Cooking	YES	
Laundry & hand wash	YES	
Ironing clothes	YES	
Care of pets		NO
Gardening		NO
Sewing and mending clothes		NO
Car wash		NO

INTERVIEWER QUESTIONS

Please answer YES OR NO

Are you willing to taking care of pet? Fish Birds/Others	NO
Are you willing to work with non Christian family? (Eg: Muslim, Hindu)	YES
Are you willing not to use hand phone / mobile during working hour?	YES
Are you willing to work without taking your off day of going out?	NO
Are you afraid of rats, spiders, and cockroaches? Other? Indicate:	NO
Are you wiling to eat food that employer provide and won't demand for India food?	NO
Are you aware you cannot bring/ invite friends or relatives to the house of your employer?	YES
Are you physically and mentally ready to work as a housemate in Malaysia?	YES
Are you prepared to follow the code of discipline drawn by your employer?	YES
Have you ever suffered from any serious illness? Hospitalized? Indicate:	NO
Do you have any physical defect? Skin allergies? Indicate:	NO
Do you feet confident and be able to handle when left alone with children and babies?	YES
Are you aware that you must complete 2 years contract with your employer?	YES
Do you understand stealing is criminal and you promise not to steal employer's money etc?	YES
Do you understand that you cannot ask or force your employer to loan you money?	YES
Do you understand that you must not wear lipstick/make-up while you are working?	YES
Do you understand that you cannot drink alcohol/smoke throughout your contract?	YES
Do you understand that beating or hurting employer's children is totally not allowed?	YES
Do you have the patience to take care and handle hyper active child?	YES
Do you have patients to take care and handle dementia/fussy old age employer?	YES
Does your parent/husband allow you to work as a housemaid in Malaysia?	YES
Can you look after children and do all the housework like cooking, laundering, cleaning all together and can manage your schedule on time?	NO



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DECLARATION

I hereby declare that the information I have given above is to the best of my knowledge and belief true. Should any of the above information be subsequently found to be incorrect, I may be dismissed from my employer and repatriated at my own expense. I further declare that if I am employed I will not seek a change of employer under any circumstances and I will faithfully serve my employer for the entire duration of my employment contract.



