

Code : APV/VJ/005

Position Applied : Domestic Helper



First Name	SOORIYA ARACHCHILAGE
Middle Name	NADEESHA
Last Name	MADUGEETHIKA
Address	RAGAMA
Dialect	SINHALA

PERSONAL INFORMATION

Age	34 YEARS	Date of Birth	01/02/1989
Place of Birth	RAGAMA	Citizenship	SRI LANKAN
Civil Status	MARRIED	Religion	BUDDHIST
Weight		Height	
Passport No.	N9357252	Passport Expiry	01/03/2032

EDUCATIONAL ATTAINMENT

Elementary		Year	
High School	PARAKANDENIYA SRIPARAKUMBA MAHA VIDHYALAYA	Year	GRADE 11
College		Year	
Course		Graduate	
Vocational		Year	
Course		Graduate	
English Level	Poor <input type="checkbox"/> Average <input checked="" type="checkbox"/> Good <input type="checkbox"/>		
English Spoken	YES (AVERAGE)	English Written	YES
Other Language (specify)	ENGLISH, SINHALA		

WORKING EXPERIENCED

Employer/ Company Name	Country	Position Held	Duration	Reason of Leaving
	JORDAN	HOUSEMAID	2 YEARS	CONTRACT OVER

WORK EXPERIENCE IN ABROAD

Have you worked ABROAD before? (YES/NO), If “YES”, give details below:

Employer Name	Duration(Year) Finish Contract(Yes/No)	Country	Position	Salary	Reason of Leaving
	2 YEARS	JORDAN	HOUSE MAID		CONTRACT OVER

MEDICAL HISTORY

Type	Remarks
Allergies / Dietary Restriction (if any)	NO
Physical Disabilities (if any)	NO
Surgical (if any) & When	NO
Others (specify)	NO
Medical Status	

FAMILY INFORMATION

Relationship	Name	Age	Occupation
Husband	UPUL KUMARA JAYAKODY	35	DRIVER
Father			
Mother	W.M. IMRANI	69	
No. Children	NO CHILDREN	Age	
No. Siblings		Age	

SKILLS

Cooking		Baby Care / Elderly		Other Skills	
Sri Lanka	✓	Infant	✓	Sewing	
Chinese		Children	✓	Gardening	✓
Indian		Special Child		Pets	
Malay		Elderly Assistant		Tutor	
Western		Elderly Dependent		Car Washing	✓
Others					

WORKING PREFERENCES

State in the columns below which of the following duties you do best, 2nd best, 3rd best etc.
(See the below and choose)

Cooking, Ironing, Hand Wash Clothes, Cleaning, Care of babies, Care of young children, Tutoring Children, Care of Elderly, Care of Disabled, Gardening and etc

1st best: IRONING	6th best: CAR WASHING
2nd best: HAND WASH CLOTHS	7th best: GARDENING
3rd best: CARE FOR BABIES	8th best: HOUSE CLEANING
4th best: CARE FOR CHILDREN	9th best:
5th best: CARE OF ELDERLY	10th best:

Do you have any friend or relative working in Malaysia? (YES/NO) If “YES”, give details below:

Name:	Place of work in Malaysia	Telephone Number	Relationship
NIL	NIL	NIL	NIL

WORKING ABILITY

Please answer YES OR NO

Job		
Babies (0 to 12 months)	YES	
Toddler (1 to 5 years old)	YES	
Child care (6 to 12 years old)	YES	
Care of special child	YES	
Changing diapers	YES	
Special child's diet		NO
Feed baby/ play with children	YES	
Take care of babies during night time		NO
Look after elderly / semi invalid / special need (female)	YES	
Look after elderly / semi invalid special need (male)	YES	
Use of vacuum cleaner	YES	
Use of washing machine	YES	
Cooking	YES	
Laundry & hand wash	YES	
Ironing clothes	YES	
Care of pets	YES	
Gardening	YES	
Sewing and mending clothes		NO
Car wash	YES	

INTERVIEWER QUESTIONS

Please answer YES OR NO

Are you willing to taking care of pet? Fish Birds/Others	YES
Are you willing to work with non Christian family? (Eg: Muslim, Hindu)	YES
Are you willing not to use hand phone / mobile during working hour?	YES
Are you willing to work without taking your off day of going out?	NO
Are you afraid of rats, spiders, and cockroaches? Other? Indicate:	NO
Are you wiling to eat food that employer provide and won't demand for India food?	YES
Are you aware you cannot bring/ invite friends or relatives to the house of your employer?	YES
Are you physically and mentally ready to work as a housemate in Malaysia?	YES
Are you prepared to follow the code of discipline drawn by your employer?	YES
Have you ever suffered from any serious illness? Hospitalized? Indicate:	NO
Do you have any physical defect? Skin allergies? Indicate:	NO
Do you feet confident and be able to handle when left alone with children and babies?	YES
Are you aware that you must complete 2 years contract with your employer?	YES
Do you understand stealing is criminal and you promise not to steal employer's money etc?	YES
Do you understand that you cannot ask or force your employer to loan you money?	YES
Do you understand that you must not wear lipstick/make-up while you are working?	YES
Do you understand that you cannot drink alcohol/smoke throughout your contract?	YES
Do you understand that beating or hurting employer's children is totally not allowed?	YES
Do you have the patience to take care and handle hyper active child?	YES
Do you have patients to take care and handle dementia/fussy old age employer?	YES
Does your parent/husband allow you to work as a housemaid in Malaysia?	YES
Can you look after children and do all the housework like cooking, laundering, cleaning all together and can manage your schedule on time?	NO

DECLARATION

I hereby declare that the information I have given above is to the best of my knowledge and belief true. Should any of the above information be subsequently found to be incorrect, I may be dismissed from my employer and repatriated at my own expense. I further declare that if I am employed I will not seek a change of employer under any circumstances and I will faithfully serve my employer for the entire duration of my employment contract.



