

## DOMESTIC HELPER'S DATA

**REF NO:**

APNO317/23



### PERSONAL DETAILS

Full Name:	GALAGAMA WICKRAMAGE SUBHASHINI	
Address:	22/1/A, RASHMIKA NIWASA, OMARA, WALSMULLA	
Mobile Number:		
Date of Birth:	19/04/1984	Age: 39YRS
Place of Birth:	DENIYAYA	Religion: BUDDIST
Height:	5.6FT	Weight: 60KG
Marital Status	MARRIED	
Full Name of Husband	J.A.MAHINDA	Age: 43YRS
Number of Children	03	Age: 13/09/03
Husband's Occupation	MASON	

### FAMILY RECORD

Father's Occupation	Age:64YRS	
Mother's Occupation	Age: 72YRS	
Number of brother(s):	03	Age: 43Y/41Y/32Y
Number of sister(s):	Age:	
Your position in the family:	3 <sup>RD</sup>	
Next of kin/beneficiary:	Full Name: J.A.MAHINDA Relationship: HUSBAND Mobile Number	

**LANGUAGE EFFICIENCY LEVEL**

ENGLISH	FAIR
TAMIL	-

**WORKING PREFERENCES:** State in the columns below which of the following duties you do best.

2<sup>nd</sup> best, 3<sup>rd</sup> best etc.( See the below and choose)

Cooking – Ironing- Hand Wash Clothes – Cleaning- Care of babies- Care of young children-

Tutoring Children- Care of Elderly – Care of Disabled – Gardening

1 <sup>st</sup> best: COOKING	6 <sup>th</sup> best:
2 <sup>nd</sup> best: CLEANING	7 <sup>th</sup> best:
3 <sup>rd</sup> best: BABY CARE	8 <sup>th</sup> best:
4 <sup>th</sup> best: HAND WASH CLOTHES	9 <sup>th</sup> best:
5 <sup>th</sup> best: GARDENING	10 <sup>th</sup> best:

**EDUCATIONAL ATTAINMENT**

Education Details	Name Of School	Which Course	From Year	To Year
Primary School:	M/URUBOKKA MADDIMA MAHA VIDYALAYA	O/L	1990	2001
Secondary School:				
College/University				
Other Courses:				

Have you worked **ABROAD** before? (**YES**/NO), If “YES”, give details below:

Employer Name	Duration( Year) Finish Contract(Yes/No)	Country	Position	Salary	Reason of Leaving
ABDUL RAHMAN HALDIYANA	02 YRS 2007-2009	SAUDI	HOUSE MAID	29000 LKR	PERSONAL

Have you worked in \_\_\_\_\_ currently working? (**YES**/NO) If “YES”, give details below:

Employer Name	Duration	Position	Salary	Reason of Leaving

Do you have any friend or relative working in Malaysia? (YES/NO) If "YES", give details below:

Name:	Place of work in Malaysia	Telephone Number	Relationship

**WORKING ABILITY- Please answer YES OR NO**

Job	YES	NO
Babies (0 to 12 months)	YES	
Toddler (1 to 5 years old)	YES	
Child care (6 to 12 years old)	YES	
Care of special child	YES	
Changing diapers	YES	
Special child's diet	YES	
Feed baby/ play with children	YES	
Take care of babies during night time	YES	
Look after elderly / semi invalid / special need (female)	YES	
Look after elderly / semi invalid special need (male)		NO
Use of vacuum cleaner	YES	
Use of washing machine	YES	
Cooking	YES	
Laundry & hand wash	YES	
Ironing clothes	YES	
Care of pets	YES	
Gardening	YES	
Sewing and mending clothes	YES	
Car wash	YES	

### **DECLARATION**

I hereby declare that the information I have given above is to the best of my knowledge and belief true. Should any of the above information be subsequently found to be incorrect, I may be dismissed from my employer and repatriated at my own expense. I further declare that if I am employed I will not seek a change of employer under any circumstances and I will faithfully serve my employer for the entire duration of my employment contract.

**INTERVIEWER QUESTION TO DOMESTIC HELPER**
**YES / NO**

Are you willing to taking care of pet? Fish Birds/Others	YES
Are you willing to work with non Christian family? (Eg: Muslim, Hindu)	YES
Are you willing not to use hand phone / mobile during working hour?	YES
Are you willing to work without taking your off day of going out?	YES
Are you afraid of rats, spiders, and cockroaches? Other? Indicate:	NO
Are you wiling to eat food that employer provide and won't demand for India food?	YES
Are you aware you cannot bring/ invite friends or relatives to the house of your employer?	YES
Are you physically and mentally ready to work as a housemate in Malaysia?	YES
Are you prepared to follow the code of discipline drawn by your employer?	YES
Have you ever suffered from any serious illness? Hospitalized? Indicate:	NO
Do you have any physical defect? Skin allergies? Indicate:	NO
Do you feet confident and be able to handle when left alone with children and babies?	YES
Are you aware that you must complete 2 years contract with your employer?	YES
Do you understand stealing is criminal and you promise not to steal employer's money etc?	YES
Do you understand that you cannot ask or force your employer to loan you money?	YES
Do you understand that you must not wear lipstick/make-up while you are working?	YES
Do you understand that you cannot drink alcohol/smoke throughout your contract?	YES
Do you understand that beating or hurting employer's children is totally not allowed?	YES
Do you have the patience to take care and handle hyper active child?	YES
Do you have patients to take care and handle dementia/fussy old age employer?	YES
Does your parent/husband allow you to work as a housemaid in Malaysia?	YES
Can you look after children and do all the housework like cooking, laundering, cleaning all together and can manage your schedule on time?	YES

